

BOARD OF MAYOR AND ALDERMEN (BMA)
MINUTES FOR
January 23, 2023

The Board of Mayor and Aldermen of the City of Tullahoma, Coffee and Franklin Counties, Tennessee assembled at the Municipal Building, in Tullahoma, for a meeting on Monday, January 23, 2023, at 5:30 p.m. with Mayor Ray Knowis presiding and the following named members of the Board of Mayor and Aldermen: Jenna Amacher, Daniel Berry, Kurt Glick, Jerry Mathis, Derick Mann and Bobbie Wilson. All Board Members were present.

Jennifer Moody, City Administrator; Mr. Stephen M. Worsham, City Attorney and Rosemary Golden, City Recorder were present at the meeting.

Mayor Ray Knowis called the meeting to order.

The Invocation was said by Rev. Elbert Smith and he led us in the Pledge of Allegiance.

City Recorder Rosemary Golden called the roll.

COMMENDATIONS AND CERTIFICATES:

Mayor Knowis recognized and congratulated the following three (3) young ladies for obtaining their recent titles: He had prepared each of them a certificate of recognition.

- Miss Tullahoma – Ansley Vaughn (absent)
- Junior Miss Tullahoma – Evalyn Carter
- Little Miss Tullahoma – Abrah Daniel

Mayor Knowis then recognized the Girl Scout Troop #2163 and their leader Mr. Greg Gressell. The following young ladies were recognized for their participation and involvement in Veterans Services such as Flags at Memorial Day, a Wreaths across American ceremony, cookies collected and delivered overseas to our military troops:

Megan Smith, Jacey Chandler, Alie Hice, Kaidence Wood, Abigail Smith, Ella Hice, Charlotte Petersen, Peyton Fritz, and Kindal Gilliam.

PROCLAMATIONS, AWARDS AND SPECIAL PRESENTATION: - None -

SWEARING-IN CEREMONY:

Mayor Knowis introduced the Honorable Judge James F. Conley. Judge Conley then proceeded to administer the oath of office for Alderman Mr. Derick Mann.

COMMENTS FROM CITIZENS:

Mr. Chris Yerby, 1201 Pickett Drive, stated that something needs to be done for the students that have to cross Jackson Street in front of the High School. This is an extremely dangerous location and the crossing guards are just not sufficient. He would hate to see someone get seriously injured but he wants to go on record saying that he has requested that something get done immediately.

Mr. Arthur Barad, 845 Holt Lane, stated that he is a former City of Tullahoma Police Officer and is currently working in Franklin County as a Police Officer. His concerns tonight have to do with the safety of our kids / students. He stated that each of our schools need to have a School Resource Officer (SRO) located within the building. He provided some statistics that stated having an officer in the building will save lives.

Ms. Hope Sartain Nunley, Tullahoma Area Chamber of Commerce, announced their annual Membership Celebration and fund-raising event that is happening on Friday, February 17, 2023. The event starts at 5:30 at the Manchester Coffee County Conference Center.

THE AGENDA WAS PRESENTED FOR APPROVAL

Mayor Knowis stated if there were no objections, we would accept the agenda as presented.

An amendment was made by Alderman Glick and it was seconded by Alderman Amacher to add an item to the agenda under New Business. **AGENDA ITEM NO. 23-18 TO RESCIND RESOLUTION NO. 1929 REGARDING THE CHANGING OF THE BOARD OF MAYOR AND ALDERMAN AND STUDY SESSION MEETING FORMAT SCHEDULE AND TO REVERT BACK TO THE TWO (2) REGULAR MEETINGS PER MONTH SCHEDULE.** (This will take a 2/3 vote to pass.)

A discussion ensued.

On roll call all members present voted as follows:

Aye(s): Amacher, Berry, Glick, Mann, Mathis, Wilson
Nay(s): Knowis

The vote being six (6) aye(s) and one(1) nay(s); passed and was so ordered. (This item will be placed under New Business on tonight's agenda.)

A second amendment was made by Alderman Amacher and it was seconded by Alderman Wilson to add an item to the agenda under New Business. **AGENDA ITEM NO. 23-19 TO ALLOW ALDERMEN TO ADD AN ITEM TO THE AGENDA PRIOR TO IT BEING PUBLISHED.** (This will take a 2/3 vote to pass.)

A discussion ensued.

On roll call all members present voted as follows:

Aye(s): Amacher, Berry, Glick, Mann, Mathis, Wilson

Nay(s): Knowis

The vote being six (6) aye(s) and one(1) nay(s); passed and was so ordered.
(This item will be placed under New Business on tonight's agenda.)

A motion was made by Alderman Amacher and was seconded by Alderman Mann to vote on the original motion as amended.

On roll call all members present voted aye and it was so ordered. (Two items will be added to the end of the New Business section of tonight's agenda).

REPORTS FROM THE MEMBERS OF THE BOARD OF MAYOR AND ALDERMEN

ALDERMAN AMACHER - Ms. Amacher stated the Tullahoma Housing Authority is looking to fill an interim director position.

ALDERMAN BERRY - Mr. Berry stated he has attended several meetings and events including but not limited to the following: the Mayor's quarterly Planning meeting; the Legislative Breakfast; a Board of Education meeting; and a Planning Commission meeting. He stated the new Old Navy store will be having a ribbon cutting ceremony on Saturday, February 4, 2023, at 10:00am.

ALDERMAN GLICK - Mr. Glick stated the Community Plan Development Committee (CPDC) has already had two meeting and they have selected their officers.

ALDERMAN WILSON – Ms. Bobbie Wilson thanked our Fire Department for their coordination in the recent fire at the Tullahoma Life Care Center. No one was injured.

ALDERMAN MANN – Mr. Mann thanked the Board for his appointment. He said he has recently attended the following meetings and events; the Mayor's Planning luncheon; the Legislative Breakfast and a Community Plan Development Committee (CPDC) meeting. He thanked the City Administrator, Ms. Jennifer Moody, and stated she will be leaving us to go work for the City of Belle Meade. He wished her good luck.

MAYOR PRO TEM MATHIS – Mr. Mathis stated the Tullahoma Sports Council will be having a Hall of Fame Award Banquet on Saturday, February 4, 2023 at the CD Stamps facility starting at 5:30. He thanked Ms. Jennifer Moody for her service to the city.

MAYOR RAY KNOWIS - Mr. Knowis stated he wanted to announce the following two (2) appointments:

- the Mayoral Appointment of Sue Larmoyeux to serve the remainder of an unexpired term ending on October 31, 2025, on the Tullahoma Housing Authority.
- the Mayor Appointment of Greg Gressel to serve on the Community Plan Development Committee (CPDC). (This was the newly appointed Alderman Mr. Derick Mann’s choice for this committee).

CITY ATTORNEY - Mr. Stephen M. Worsham thanked Ms. Jennifer Moody, for her service to the City and wished her good luck at her new position at Belle Meade. He stated he is working on several items for the City and several of them are on tonight’s agenda. He is continuing to work on the title searches for the 2021 delinquent property taxes and is getting ready to file suit on those parcels.

CITY ADMINISTRATOR – Ms. Jennifer Moody stated that on tonight’s agenda is the sales contract for the City owned building located on West Lincoln Street. She said the Economic Development Director (Winston Brooks) has just recently listed for sale on a website, the City Owned building located on Carrol street. She explained why the City has just recently turned down a 319 Grant for a storm water project. She stated tonight will be her last meeting with us as her last day with the City will be February 10, 2023.

Ms. Jennifer Moody recognized the Fire Chief Kenney Pearson and he gave his annual report. (See attached handout.)

CONSENT AGENDA:

ITEM NO. 23-02 – MINUTES OF THE DECEMBER 12, 2022, REGULAR MEETING AND PUBLIC HEARING.

ITEM NO. 23-03 – APPROVE A ONE-YEAR RENEWAL OF AN ANNUAL AGREEMENT WITH STEPHENS, INC. FOR MUNICIPAL FINANCIAL ADVISOR SERVICES FOR THE 2023 CALENDAR YEAR, WITH NO ANNUAL FIXED FEE.

ITEM NO. 23-04 – APPROVE TENNESSEE DEPARTMENT OF TRANSPORTATION FORM 1-2 (CONSULTANT SELECTION POLICY) FOR THE TDOT TRANSPORTATION ALTERNATIVES PROGRAM (TAP) GRANT PROJECT TO INSTALL BIKE AND PEDESTRIAN IMPROVEMENTS ALONG SOUTH ANDERSON STREET.

ITEM NO. 23-05 – ACCEPT A GRANT AWARD FROM THE TENNESSEE HIGHWAY SAFETY OFFICE IN THE AMOUNT OF \$19,560, WITH NO LOCAL REQUIRED MATCH, AND AUTHORIZE THE MAYOR TO SIGN RELATED DOCUMENTS.

ITEM NO. 23-08 – APPROVE A UTILITY EASEMENT AGREEMENT WITH THE COFFEE COUNTY COMMUNICATIONS CENTER TO SUPPORT THE INSTALLATION OF A TELEPHONE SYSTEM BY BEN LOMAND TELEPHONE CORPORATION.

ITEM NO. 23-09 – SET A PUBLIC HEARING AND FIRST READING FOR FEBRUARY 26, 2023, ON A REQUEST TO REZONE THE PROPERTY IN THE 100 BLOCK OF OAK PARK DRIVE ON 2.14 ACRES FROM THE GENERAL COMMERCIAL ZONING DISTRICT (C-2) TO THE LOW-DENSITY RESIDENTIAL (R-1) ZONING DISTRICT.

Mayor Knowis read the caption(s) for the Consent Agenda item(s).

A motion was made by Alderman Berry and seconded by Alderman Mathis to approve the item(s) on the Consent Agenda, as modified.

On roll call all members present voted aye and it was so ordered.

UNFINISHED BUSINESS:

ITEM NO. 22-183 – CONSIDER APPROVAL OF BID AWARDS TO CATHY DAMRON IN THE AMOUNT OF \$1.00 FOR THE UNIMPROVED 25’ RIGHT-OF-WAY IN FRONT OF 409 E. DECHERD STREET AND JEREMY DAMRON IN THE AMOUNT OF \$1.00 FOR THE UNIMPROVED 25’ RIGHT-OF-WAY IN FRONT OF 415 E. DECHERD STREET AND AUTHORIZE THE CITY ATTORNEY TO PREPARE ALL NECESSARY DOCUMENTS TO SUPPORT THE SALE OF CITY-OWNED PROPERTY.

Mayor Knowis read the caption for Agenda Item no. 22-183.

A motion was made by Alderman Berry and it was seconded by Alderman Amacher to approve the bid awards and authorize the execution of all related documents necessary to surplus the excess right-of-way to all applicants for this surplus request.

Ms. Jennifer Moody, City Administrator, gave some more details.

On roll call all members present voted aye and it was so ordered.

NEW BUSINESS:

ITEM NO. 23-06 – APPROVE THE PURCHASE OF A MOWER UTILIZING STATE COOPERATIVE PRICING FROM SOURCEWELL (CONTRACT NO. 031121-DAC), IN THE AMOUNT OF \$70,733.96 FOR TULLAHOMA PARKS AND RECREATION.

Mayor Knowis read the caption for Agenda Item No. 23-06 and he stated the details can be found starting on page 146 of tonight's agenda.

A motion was made by Alderman Mathis and it was seconded by Alderman Berry to approve the purchase of the John Deere 6700A reel mower at the Sourcewell/state contract 031121-DAC price of \$70,733.96.

Ms. Jennifer Moody, City Administrator, gave some detailed background information and stated the funds should be coming out of the Equipment Reserve fund (611-44400-940-036) and not the Recreation's Large Equipment fund account (110-44400-940-033).

A discussion ensued regarding getting some sort of reimbursement from the Tullahoma City Schools for a portion of the cost of this machine.

On roll call all members present voted as follows:

Aye(s): Berry, Glick, Knowis, Mann, Mathis, Wilson
Nay(s): Amacher

The vote being six (6) aye(s) and one(1) nay(s); passed and was so ordered.

ITEM NO. 23-07 – APPROVE THE PURCHASE OF A FIELD RAKE UTILIZING STATE COOPERATIVE PRICING FROM SOURCEWELL (CONTRACT NO. 031121-TTC), IN THE AMOUNT OF \$25,158.90, FOR TULLAHOMA PARKS AND RECREATION.

Mayor Knowis read the caption for Agenda Item No. 23-07.

A motion was made by Alderman Berry and it was seconded by Alderman Glick to approve the purchase of the Toro SandPro 3040 at the Sourcewell/state contract 031121-TTC price of \$25,158.90.

Ms. Jennifer Moody, City Administrator, gave some detailed background information and stated the funds should be coming out of the Equipment Reserve fund (611-44400-940-036) and not the Recreation's Large Equipment fund account (110-44400-940-033).

A discussion ensued.

On roll call all members present voted aye and it was so ordered.

ITEM NO. 23-11 – CONSIDER APPROVAL OF A CERTIFICATE OF COMPLIANCE (RETAIL PACKAGE STORE) FOR MR. JAIE M. DAMRON /PATRIOT LIQUORS AT 108 WEST OGEE STREET.

Mayor Knowis read the caption for Agenda Item No. 23-11 and he stated the BMA held an executive session just prior to tonight's meeting regarding this issue.

A motion was made by Alderman Mathis and it was seconded by Alderman Berry to approve this Certificate of Compliance subject to the acceptance of the tentative settlement that was agreed upon at the executive session earlier in the evening and have the Mayor and Aldermen sign the attached form tonight.

Ms. Jennifer Moody, City Administrator, gave some background information.

On roll call all members present voted aye and it was so ordered.

ITEM NO. 23-12 – CONSIDER APPROVAL OF A 5-YEAR TENNIS COURT LICENSE AGREEMENT WITH THE U.S. DEPARTMENT OF THE AIR FORCE TO SUPPORT THE PUBLIC USE OF AEDC PROPERTY, WITH GENERAL LIABILITY INSURANCE TO BE ANNUALLY PROVIDED BY THE CITY AND GENERAL MAINTENANCE TO BE PROVIDED BY TULLAHOMA PARKS AND RECREATION.

Mayor Knowis read the caption for Agenda Item No. 23-12.

A motion was made by Alderman Berry and it was seconded by Alderman Mann to approve this proposed license agreement to continue the public's use of the tennis courts on AEDC property in Tullahoma for the next five years.

Ms. Jennifer Moody, City Administrator, gave the background information and thanked the new Base Commander for his assistance with this issue.

On roll call all members present voted aye and it was so ordered.

ITEM NO. 23-13 – CONSIDER APPROVAL OF A FINAL SALE AGREEMENT WITH SWEETBAY, LLC FOR CITY-OWNED REAL PROPERTY AT 127 W LINCOLN STREET AND SET A DEADLINE OF 45 DAYS FOR COMPLETION OF ALL CLOSING DOCUMENTS.

Mayor Knowis read the caption for Agenda Item No. 23-13.

A motion was made by Alderman Berry and it was seconded by Alderman Amacher to approve and authorize the final Sale Agreement with Sweetbay, LLC for real property at 127 West Lincoln Street in Tullahoma and to set a deadline of 45 days for completion of all closing documents.

Ms. Jennifer Moody, City Administrator, gave the background information.

On roll call all members present voted aye and it was so ordered.

ITEM NO. 23-14 – CONSIDER APPROVAL TO PURCHASE SPORTS FIELD LIGHTING FROM MUSCO LIGHTING, WITH AMERICAN RESCUE PLAN FUNDS IN THE TOTAL AMOUNT OF \$789,467, UTILIZING A STATEWIDE COOPERATIVE PURCHASING AGREEMENT (SOURCEWELL CONTRACT NO. 071619-MSL.)

Mayor Knowis read the caption for Agenda Item No. 23-14 and he stated the details can be found starting on page 226 of tonight's agenda.

A motion was made by Alderman Berry and it was seconded by Alderman Mathis to accept the quote of \$789,467 to light all five fields at Waggoner Park.

Ms. Jennifer Moody, City Administrator, asked the Interim Parks and Recreation Director, Mr. Lyle Russell to give some more detailed background information.

A discussion ensued.

On roll call all members present voted aye and it was so ordered.

ITEM NO. 23-15 – CONSIDER APPROVAL OF A ONE-YEAR, ANNUALLY RENEWABLE, LEASE AGREEMENT, IN THE TOTAL AMOUNT OF \$26,400, BETWEEN THE CITY OF TULLAHOMA AND ELLIOTT LADD FOR REAL PROPERTY AT 281 INDUSTRIAL BOULEVARD FOR CONTINUED USE BY TULLAHOMA PARKS AND RECREATION.

Mayor Knowis read the caption for Agenda Item No. 23-15.

A motion was made by Alderman Berry and it was seconded by Alderman Mathis to approve a one-year lease of real property at 281 Industrial Boulevard to support the Tullahoma Parks and Recreation Department.

Ms. Jennifer Moody, City Administrator, gave the background information stating the City has no covered storage available at this time.

A discussion ensued regarding building a facility on our own property within the next nine months so that we are not faced with this situation next year.

On roll call all members present voted as follows:

Aye(s): Berry, Glick, Knowis, Mann, Wilson
Nay(s): Amacher, Mathis

The vote being five (5) aye(s) and two (2) nay(s); passed and was so ordered.

ITEM NO. 23-16 - CONSIDER APPROVAL OF A GRANT APPLICATION TO THE U.S. DEPARTMENT OF HOMELAND SECURITY'S ASSISTANCE TO FIREFIGHTERS GRANT (AFG) PROGRAM FOR AN AERIAL APPARATUS VALUED AT \$1,200,000 (WITH 10% LOCAL MATCHING FUNDS REQUIRED).

Mayor Knowis read the caption for Agenda Item No. 23-16.

A motion was made by Alderman Berry and it was seconded by Alderman Mathis to approve the filing of the grant.

Ms. Jennifer Moody, City Administrator, gave the background information.

On roll call all members present voted aye and it was so ordered.

ORDINANCE NO. 1588 - AN ORDINANCE TO AMEND THE ZONING MAP OF THE CITY OF TULLAHOMA, TENNESSEE, AS SET FORTH IN THE TULLAHOMA MUNICIPAL CODE, WHICH IS ORDINANCE NO. 1392, TO RE-ZONE AN APPROXIMATELY 216.3 ACRES PARCEL LOCATED AT 451 JERRY STREET (COFFEE COUNTY TAX MAP 124, PARCEL 009.00) FROM A GENERAL AGRICULTURAL ZONING DISTRICT TO R-1 LOW-DENSITY RESIDENTIAL ZONING DISTRICT, for passage on the first of two readings.

Mayor Knowis read the caption for Ordinance No. 1588 and he stated there was a public hearing held on this issue earlier in the evening.

A motion was made by Alderman Glick and it was seconded by Alderman Mathis to **not** approve this rezoning request because of concerns for the public health, safety, and welfare due to unknown impacts to the environment, infrastructure, and fiscal stability of the city.

Ms. Jennifer Moody, City Administrator, gave some details on this issue.

A long discussion ensued.

On roll call all members present voted as follows:

Aye(s): Amacher, Berry, Glick, Mann, Mathis, Wilson
Nay(s): Knowis

The vote being six (6) aye(s) and one(1) nay(s); passed and was so ordered.

ITEM NO. 23-17 - CONSIDER A PROPOSAL FOR ASSISTANCE FROM THE UNIVERSITY OF TENNESSEE, MUNICIPAL TECHNICAL ADVISORY SERVICE (MTAS) WITH A CITY ADMINISTRATOR RECRUITMENT AND SELECTION PROCESS.

Mayor Knowis read the caption for Agenda Item No. 23-17 and he asked Ms. Honna Rogers from MTAS to give some background information.

A motion was made by Alderman Berry and it was seconded by Alderman Wilson to approve Agenda Item No. 23-17.

A discussion ensued.

An amendment was made by Alderman Amacher and it was seconded by Alderman Glick to postpone this item until a Special Call meeting can be called to discuss this topic.

Another discussion ensued.

On roll call all members present voted as follows:

Aye(s): Amacher, Glick, Mann, Wilson
Nay(s): Berry, Knowis, Mathis

The vote being four (4) aye(s) and three (3) nay(s); passed and was so ordered. (This item has been postponed.)

A motion was made by Alderman Amacher and was seconded by Alderman Glick to add another agenda item to tonight's meeting. **AGENDA ITEM NO. 23-20 TO SET A SPECIAL CALL SESSION/ MEETING (FOR MONDAY, JANUARY 30, 2023, AT 5:30 HERE AT CITY HALL) TO DISCUSS OUR STEPS MOVING FORWARD AND THE EXPECTATIONS WITH OUR CITY ADMINISTRATOR AND TRANSITIONING.** (This needs to pass by a 2/3 vote to be added to the agenda tonight)

A discussion ensued.

On roll call all members present voted as follows:

Aye(s): Amacher, Berry, Glick, Mann, Mathis, Wilson
Nay(s): Knowis

The vote being six (6) aye(s) and one(1) nay(s); passed and was so ordered. (This passed by a 2/3 vote, so this item will be added to tonight's agenda.)

A motion was made by Alderman Berry and was seconded by Alderman Amacher to suspend the rules and to allow the meeting to continue since it was currently just after 8:00pm.

On roll call all members present voted aye and it was so ordered.

AGENDA ITEM NO. 23-18 - TO REPEAL/RESCIND RESOLUTION NO. 1929 REGARDING THE CHANGING OF THE BOARD OF MAYOR AND ALDERMAN AND STUDY SESSION MEETING FORMAT SCHEDULE AND TO REVERT BACK TO THE TWO (2) REGULAR MEETINGS PER MONTH SCHEDULE.

Rosemary Golden, City Recorder, read the caption of Agenda Item No. 23-18.

A motion was made by Alderman Glick and it was seconded by Alderman Amacher to approve agenda Item No. 23-18.

City Administrator, Ms. Jennifer Moody, suggested that since the current schedule was adopted by a resolution, it should be rescinded/ repealed by a resolution as well.

A discussion ensued.

On roll call all members present voted aye and it was so ordered.

AGENDA ITEM NO. 23-19 - TO ALLOW ALDERMEN TO ADD AN ITEM TO THE AGENDA PRIOR TO IT BEING PUBLISHED.

Rosemary Golden, City Recorder, read the caption of Agenda Item No. 23-19.

A motion was made by Alderman Amacher and it was seconded by Alderman Glick to approve agenda Item No. 23-19.

A discussion ensued.

On roll call all members present voted aye and it was so ordered.

AGENDA ITEM NO. 23-20 - TO SET A SPECIAL CALL SESSION/ MEETING (FOR MONDAY, JANUARY 30, 2023, AT 5:30 HERE AT CITY HALL) TO DISCUSS OUR STEPS MOVING FORWARD AND THE EXPECTATIONS WITH OUR CITY ADMINISTRATOR AND TRANSITIONING.

Rosemary Golden, City Recorder, read the caption of Agenda Item No. 23-20.

A motion was made by Alderman Amacher and it was seconded by Alderman Wilson to approve agenda Item No. 23-20.

A discussion ensued.

On roll call all members present voted as follows:

Aye(s): Amacher, Glick, Knowis, Mann, Mathis, Wilson
Nay(s): Berry

The vote being six (6) aye(s) and one(1) nay(s); passed and was so ordered.

There being no further business to come before the Board of Mayor and Aldermen at this time, the Board Meeting adjourned at 8:20p.m.

CITY RECORDER

MAYOR