

**BOARD OF MAYOR AND ALDERMEN (BMA)
MINUTES FOR
February 27, 2023**

The Board of Mayor and Aldermen of the City of Tullahoma, Coffee and Franklin Counties, Tennessee assembled at the Municipal Building, in Tullahoma, for a meeting on Monday, February 27, 2023, at 5:30 p.m. with Mayor Ray Knowis presiding and the following named members of the Board of Mayor and Aldermen: Jenna Amacher, Daniel Berry, Kurt Glick, Jerry Mathis, Derick Mann and Bobbie Wilson. All Board Members were present.

Mr. Kenney Pearson, Interim City Administrator; Mr. Stephen M. Worsham, City Attorney and Rosemary Golden, City Recorder were present at the meeting.

Mayor Ray Knowis called the meeting to order.

The Invocation was said by Rev. Jim Norman and he led us in the Pledge of Allegiance.

City Recorder Rosemary Golden called the roll.

COMMENDATIONS AND CERTIFICATES:

Mayor Knowis recognized Mr. Jim Rock, Tullahoma Housing Authority Executive Director, for his 32 years of service and then he presented him with a certificate.

PROCLAMATIONS, AWARDS AND SPECIAL PRESENTATION: - NONE -

COMMENTS FROM CITIZENS:

Mr. John Peres, 95 Blue Sky Court, Thanked the Board of Mayor, and Aldermen (BMA)for their service. He recognized Alderman Berry for his work with the “Wreath Across America” project. He asked why a veteran has not been appointed to the BMA. He questioned the integrity of the BMA.

THE AGENDA WAS PRESENTED FOR APPROVAL

A motion was made by Alderman Glick and was seconded by Alderman Berry and Wilson to approve the agenda.

On roll call all members present voted aye and it was so ordered.

REPORTS FROM THE MEMBERS OF THE BOARD OF MAYOR AND ALDERMEN

ALDERMAN WILSON – Ms. Bobbie Wilson stated the South Jackson Civic Center will be hosting an event on Friday March 17, 2023, at 5:45 in recognition of St. Patrick’s Day. Renovations are being done at the Performing Arts Center. There will be a “Members Art Show” at the Art’s Center from March 4 to March 25.

ALDERMAN MANN - Mr. Mann said he attended a First Responders meeting (Tennessee Advanced Communication Network) TACN where they discussed the Interoperable Statewide Communication System radios. He thanked Rosemary Golden for her service to the City.

ALDERMAN AMACHER - Ms. Amacher said the Housing Authority will be taking applications for a permanent full time director. She has received several complaints and concerns about not having a School Resource Officer (SRO) at each City School building. In addition, people are concerned about the high school students walking across Jackson Street, there should be a cross walk. Ms. Amacher stated the Sign Ordinance needs to be addressed/ re-formed.

ALDERMAN BERRY - Mr. Berry stated he attended both a Planning Commission meeting and a Board of Education meeting. He congratulated Mr. Paul McCown with the Fire Department for receiving the “Employee of the Month” award.

ALDERMAN GLICK - Mr. Glick gave an update on the Community Plan Development Committee (CPDC). He stated they have drafted the 2011 plan to match the current zoning in the City. They will continue to meet on Thursday nights at the DW Wilson Community Center at 5:30. He stated one member has resigned; any interested parties can submit a Citizen Participation form at City Hall.

MAYOR PRO TEM MATHIS - Mr. Mathis stated the Tullahoma Girl’s Basketball team is in Cookeville tonight to participate in the Regional tournament, if they win, they will move onto the Sectional tournament.

MAYOR RAY KNOWIS - Mr. Knowis stated he had attended an Airport Authority meeting. He intends to go to a TDOT meeting on Thursday to discuss the Wilson Ave. widening project. He made a public service announcement for the Blood Assurance company.

CITY ATTORNEY - Mr. Stephen M. Worsham stated the 2021 Delinquent Taxes have been filed. He stated that he is still working on negotiating with TDOT on the reimbursement costs of the fence and trees at the cemetery on Wilson Ave. He stated the Noon-Rotary Club has scheduled a Clean Up day on March 7, 2023, at 8:30am.

INTERIM CITY ADMINISTRATOR – Mr. Kenny Pearson reported that last week was a whirl wind. He attended both a TDOT meeting and a TUA meeting. He conducted the interviews for the City Recorder position. He is working with the City Recorder to bring a retention schedule in the form of a Resolution to this Board for their approval.

Mr. Kenney Pearson recognized, Mr. Jason Williams, Police Chief. Chief Williams gave the Police Department’s annual report (a copy is attached).

Mr. Kenney Pearson recognized, Ms. Mary Samaniego, Planning Director. She gave the Planning Department’s annual report.

CONSENT AGENDA:

ITEM NO. 23-39 – MINUTES OF THE FEBRUARY 13, 2023, REGULAR MEETING AND THE SPECIAL CALL MEETING ON JANUARY 30, 2023.

ITEM NO. 23-40 – SET A PUBLIC HEARING AND FIRST READING FOR MARCH 27, 2023, ON A REQUEST TO REZONE THE PROPERTY AT 1406 OLD ESTILL SPRINGS ROAD ON 1.72 ACRES FROM THE LOW DENSITY RESIDENTIAL (R-1) ZONING DISTRICT AND RESTRICTED MANUFACTURING AND WAREHOUSING (I-1) ZONING DISTRICT TO THE MEDIUM DENSITY RESIDENTIAL (R-2) ZONING DISTRICT.

ITEM NO. 23-41 – SET A PUBLIC HEARING AND FIRST READING FOR MARCH 27, 2023, ON A REQUEST FOR AN AMENDMENT TO THE ZONING ORDINANCE FOR FENCE HEIGHT AND THE INDOOR RECREATION USE IN THE C-1 CENTRAL COMMERCIAL ZONING DISTRICT.

ITEM NO. 23-42 – SET A PUBLIC HEARING FOR MARCH 27, 2023, ON A REQUEST FOR THE CITY TO DESIGNATE AS SURPLUS REAL PROPERTY TO SALE, AN AREA OF APPROXIMATELY 8' WIDE AND 175' IN LENGTH (1,400 SQUARE FEET) INSIDE AN IMPROVED RIGHT-OF-WAY ADJACENT TO 700 WILLIAM NORTHERN BOULEVARD.

ITEM NO. 23-43 – ANNOUNCE A VACANCY ON THE COMMUNITY PLAN DEVELOPMENT COMMITTEE AND TO CONSIDER APPLICATIONS FROM INTERESTED CITIZENS TO SERVE THE REMAINDER OF THE UNEXPIRED TERM.

ITEM NO. 23-44 – ANNOUNCE A VACANCY ON THE TULLAHOMA CITY SCHOOLS BOARD OF EDUCATION AND TO CONSIDER APPLICATIONS FROM INTERESTED CITIZENS TO SERVE THE REMAINDER OF THE UNEXPIRED TERM UNTIL THE NEXT REGULAR ELECTION IN AUGUST 2024.

Mayor Knowis read the caption(s) for the Consent Agenda item(s).

A motion was made by Alderman Mathis and it was seconded by Alderman Berry to approve the item(s) on the Consent Agenda.

On roll call all members present voted aye and it was so ordered.

UNFINISHED BUSINESS:

ITEM NO. 23-31 – DISCUSSION OF THE MAYOR’S USE OF A PARLIAMENTARIAN TO SUPPORT THE MAYOR AND BOARD OF ALDERMAN MEETINGS.

Mayor Knowis read the caption for Agenda Item No. 23-31 and he stated the details could be found starting on page 51 of tonight’s agenda.

A motion was made by Alderman Mathis and it was seconded by Alderman Amacher to approve a discuss the use of a parliamentarian to support their regular meetings.

A discussion ensued.

An amendment was made by Alderman Amacher and it was seconded by Alderman Wilson to terminate the parliamentarian’s contract for the BMA meetings and to re-negotiate her contract for quarterly training for the BMA.

A discussion ensued.

Mayor Knowis ruled this was not on tonight’s agenda.

Alderman Amacher made a motion and it was seconded by Alderman Wilson to overrule the Chair’s decision. (This needs a 2/3 vote, so five (5) votes to pass).

On roll call all members present voted as follows:

Aye(s): Amacher, Glick, Wilson
Nay(s): Berry, Knowis, Mathis, Mann

The vote being three (3) aye(s) and four (4) nay(s); failed, so the Chair’s decision stands.

Alderman Amacher made a motion and it was seconded by Alderman Wilson to add an item to the agenda, to terminate the parliamentarian's contract for the BMA meetings and to re-negotiate her contract for quarterly training for the BMA.

On roll call all members present voted as follows:

Aye(s): Amacher, Glick, Wilson
Nay(s): Berry, Knowis, Mathis, Mann

The vote being three (3) aye(s) and four (4) nay(s); failed, so the item will not be added to tonight's agenda.

NEW BUSINESS:

ORDINANCE NO. 1589- AN ORDINANCE TO AMEND THE ZONING MAP OF THE CITY OF TULLAHOMA, TENNESSEE, AS SET FORTH IN THE TULLAHOMA MUNICIPAL CODE, WHICH IS ORDINANCE NO. 1392, TO RE-ZONE AN APPROXIMATELY 2.14 ACRES PARCELS LOCATED AT THE 100 BLOCK OF OAK PARK DRIVE (A PORTION OF COFFEE COUNTY TAX MAP 127G, MAP D, PARCEL 002.00) FROM C-2 GENERAL COMMERCIAL ZONING DISTRICT TO R-1 LOW DENSITY RESIDENTIAL ZONING DISTRICT, for passage on the first of two readings.

Mayor Knowis read the caption for Ordinance No. 1589 and he said we had a Public Hearing on this issue earlier this evening.

A motion was made by Alderman Glick and it was seconded by Alderman Mathis to adopt Ordinance No. 1589.

On roll call all members present voted aye and it was so ordered.

ORDINANCE NO. 1590- AN ORDINANCE TO AMEND THE ZONING MAP OF THE CITY OF TULLAHOMA, TENNESSEE, AS SET FORTH IN THE TULLAHOMA MUNICIPAL CODE, WHICH IS ORDINANCE NO. 1392, TO RE-ZONE AN APPROXIMATELY 17.80 ACRES PARCEL LOCATED AT THE 1200 BLOCK OF CEDAR LANE (COFFEE COUNTY TAX MAP 124, PARCEL 006.05) FROM C-2 GENERAL COMMERCIAL ZONING DISTRICT TO C-3 NEIGHBORHOOD COMMERCIAL ZONING DISTRICT, for passage on the first of two readings.

Mayor Knowis read the caption for Ordinance No. 1590 and he said we had a Public Hearing on this issue earlier this evening.

A motion was made by Alderman Berry and it was seconded by Alderman Mathis to adopt Ordinance No. 1590.

On roll call all members present voted aye and it was so ordered.

RESOLUTION NO. 1934 – A RESOLUTION TO ADOPT THE POLICIES AND PROCEDURES FOR THE HOME GRANT AWARDED BY THE TENNESSEE HOUSING DEVELOPMENT AGENCY.

Mayor Knowis read the caption for Resolution No. 1934 and he said the details can be found starting on page 77 of tonight's agenda.

A motion was made by Alderman Mathis and it was seconded by Alderman Berry to adopt Resolution No. 1934.

On roll call all members present voted aye and it was so ordered.

ITEM NO. 23-45 – CONSIDER APPROVAL OF THE PROPOSED JOB DESCRIPTION FOR CITY ADMINISTRATOR AND INSTRUCT MTAS TO BEGIN ADVERTISING THE POSITION.

Mayor Knowis read the caption for Agenda Item No. 23-45 and he stated the details can be found starting on page 109 of tonight's agenda.

A motion was made by Alderman Berry and it was seconded by Alderman Mathis to approve the attached job description and to instruct MTAS to begin to advertise for the position.

An amendment was made by Alderman Glick and it was seconded by Alderman Amacher to strike two words, "broad policy" on page 110. (The second sentence should now read; This position works under the guidance of the Board of Mayor and Aldermen for the City of Tullahoma.)

A discussion ensued.

On roll call all members present voted aye and it was so ordered.

The original motion as amended was called for a vote.

On roll call all members present voted aye and it was so ordered.

Alderman Berry suggest that we correct a typo and replace the effective date of "May 2018" with "February 2023".

ITEM NO. 23-46 – CONSIDER APPOINTMENT OF SUCH PERSON OR PERSONS, COMMITTEE OR COMMITTEES TO MAKE AN INVESTIGATION INTO DOCUMENT DISPOSAL PROCEDURES AT THE MUNICIPAL BUILDING

IN ACCORDANCE WITH TULLAHOMA MUNICIPAL CODE 1-210.

Mayor Knowis read the caption for Agenda Item No. 23-46 and he gave some background information stating after reviewing the minutes from last meeting, no clear direction was given.

A motion was made by Alderman Amacher and it was seconded by Alderman Wilson to adopt Agenda Item No. 23-46.

A discussion ensued.

An Amendment was made by Alderman Glick and seconded by Alderman Amacher to ask Mr. Worsham to do research on an unbiased 3rd party investigation team / committee to do an internal investigation into this matter, after the criminal case is settled.

The question was called by Alderman Glick and seconded by Alderman Amacher.

On roll call all members present voted as follows:

Aye(s): Amacher, Glick, Knowis, Mann, Mathis, Wilson
Nay(s): Berry

The vote being six (6) aye(s) and one (1) nay(s); passed and was so ordered, they were to stop discussion.

The amendment was voted on as follows:

Aye(s): Amacher, Glick, Mann, Mathis, Wilson
Nay(s): Berry, Knowis

The vote being five (5) aye(s) and two (2) nay(s); passed and was so ordered.

The original motion as amended was called for a vote.

On roll call all members present voted as follows:

Aye(s): Amacher, Glick, Knowis, Mann, Mathis, Wilson
Nay(s): Berry

The vote being six (6) aye(s) and one (1) nay(s); passed and was so ordered,

ITEM NO. 23-47 – CONFIRM THE APPOINTMENT OF CITY RECORDER AS RECOMMENDED BY THE INTERIM CITY ADMINISTRATOR.

Mayor Knowis read the caption for Agenda Item No. 23-47 and he stated the details can be found starting on page 113 of tonight's agenda.

A motion was made by Alderman Berry and it was seconded by Alderman Mann to approve the appointment of Ms. Lori Ashley to the position of City Recorder.

Interim City Manager, Kenny Pearson spoke.

On roll call all members present voted aye and it was so ordered.

Ms. Lori Ashley said thank you and she looks forward to doing the job.

There being no further business to come before the Board of Mayor and Aldermen at this time, the Board Meeting adjourned at 7:33p.m.

CITY RECORDER

MAYOR

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